# **Cancellation Request Form**

Season Tickets and Travel Cards Only

Passenger Name	
Type of Card	
Card Number	
Expiry Date	Reason for Cancellation:
Contact Telephone number (daytime)	
Email Address	
Passenger Signature	Date DD / MM / YYYY

## **Terms and Conditions**

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The following cancellation procedures and charges will apply depending on the product / ticket you have purchased with Hovertravel:

#### Travel Cards, the following charges will apply upon surrender of any unused travel cards:

- 10, 20 & 40 travel cards: no refunds, no changes permitted & non transferable.
- 100 & 250 travel cards: 50% refunded of unused journeys.
- Should you wish to cancel your 100, 250 Travel Card. You must surrender your travel card no later than one month before the cards expiry date to qualify for cancellation refund, along with a completed Travel Card cancellation application form.

#### Season Cards, the following charges apply for all requests for season card early surrender or cancellation:

- The remaining full calendar months will be refunded less one month.
- · Season Cards by Direct Debit Following return & cancellation of the card, 1 final direct debit payment will be collected from the cardholder's account.
- Season Cards for cancellation must be surrendered to one of our terminals at least one month before the cards expiry date along with a complete cancellation request form.
- · Refunds are only permitted on 6 & 12 month season cards. 1 & 3 month season cards are non-refundable

#### HoverAcademic Cards: the following charges detailed apply for all requests for student & teacher applications

- · HoverAcademic 1 month & 3 month No refunds
- $\cdot$  HoverAcademic 6 & 12 month same as standard season cards
- Travel Card 40 HoverAcademic travel 10, 20 & 40 no refunds
- Season Cards for cancellation must be surrendered to one of our terminals at least one month before the cards expiry date along with a complete cancellation request form.

All Season and Travel Card cancellations will only be considered whilst the card is valid and no refunds will be considered once the card has expired.

### FOR HOVERTRAVEL TICKET OFFICE USE ONLY:

Date Received





YES

NO